Procurement agents on Katonic: the list

35 agents across nine areas, for the team that buys for the organisation

A procurement department's work runs through its purchasing system, its supplier records, its contract store, its tender files, its spend data, and its own policies and templates. Every agent reaches them in one of four ways, all through the same tool gateway and the same approval rules:

	HOW EACH AGENT CONNECTS
01	**A file the user uploads** in the conversation: a purchase request, a bid, a supplier's questionnaire, a certificate, a spend export.
02	**A knowledge source.** The procurement policy, the delegation of authority, tender templates, framework agreements, signed contracts and past award records are indexed in the Knowledge Engine, with each reader's permissions kept.
03	**An imported API.** The organisation gives Katonic the description of an API it already runs, and the operations it chooses become tools. This is the route to systems of record: the purchasing system, the supplier master, the contract system, a company registry, a sanctions list.
04	**An MCP server from the catalogue,** deployed inside the organisation's own cluster. This is the route to document stores, reporting databases, tickets and web search.

System names are left out on purpose. The organisation supplies the address and the sign-in. Nothing here is a tested integration with a named product.

THE NINE AREAS

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AREA 01

Requests and intake

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Purchase Request Triage Agent	Reads a purchase request, says what is being bought and under which category, lists what is missing, and proposes the buying route the policy gives for that value and category	The request as a form, a ticket or an uploaded file; the procurement policy as a knowledge source	A buyer confirms the category and the route. The agent opens no order and answers no supplier
Procurement Policy Q&A Agent	Answers a colleague's question from the organisation's own procurement policy and delegation of authority, cites the paragraph, and says when they are silent	The policy and the delegation of authority as a knowledge source	It informs from the written policy only. Anything beyond it goes to a buyer
Existing Agreement Check Agent	For a request, lists the framework agreements, contracts and catalogues already in place that cover it, with the terms that apply	Contracts and frameworks as a knowledge source; the catalogue through an imported API	The buyer decides whether to buy under an existing agreement
Specification Draft Agent	Turns a requester's notes into a draft specification in the organisation's template, and lists what is unclear or missing	The notes as an uploaded file; the template and past specifications as a knowledge source	The requester and the buyer agree the specification

AREA 02

Sourcing and tenders

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Tender Document Draft Agent	Drafts the request for quotation or the tender documents from the agreed specification and the organisation's templates, and marks every clause it could not fill	The specification; the templates and the policy as a knowledge source	The buyer and, where the policy says so, the legal team approve and publish. The agent publishes and sends nothing
Supplier Longlist Preparation Agent	Lists suppliers the organisation already knows for a category, with their status, past work and open issues, and what a search of public registers adds	The supplier master through an imported API; past awards as a knowledge source; public registers through an imported API or web search	The buyer decides who is invited
Bidder Question Log Agent	Groups the questions bidders send during a tender, drafts one answer to each from the tender documents, and marks questions the documents do not answer	The questions as uploaded files; the tender documents as a knowledge source	The buyer approves each answer and sends it to all bidders
Bid Comparison Preparation Agent	Lays the bids side by side against the published criteria, with the page of each bid behind every entry, and lists what each bid leaves out	The bids as uploaded files; the tender documents and the criteria	The evaluation panel scores and decides. The agent gives no score and ranks nobody

AREA 03

Supplier onboarding

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Supplier Onboarding File Check Agent	Checks a new supplier's file against the onboarding checklist: registration, tax number, certificates, insurance, questionnaire, and lists what is missing or expired	The supplier's documents as uploaded files; the checklist as a knowledge source; a company registry through an imported API	The supplier manager approves the supplier. An administrator creates the record
Bank Detail Change Request Check Agent	For a request to change a supplier's bank details, lists the checks the organisation's procedure requires and whether each is on record for this request	The request as a ticket or an uploaded file; the procedure as a knowledge source	A person verifies the request with the supplier by the route the procedure gives, and changes the record. The agent changes nothing and verifies nobody
Sanctions and Debarment Screening Preparation Agent	Compares a supplier's name, owners and country with the sanctions and debarment lists the organisation uses, and lists possible matches with the entry behind each	The supplier file; the lists through an imported API or as files	The compliance officer decides whether a match is real and what follows
Supplier Certificate Check Agent	Reads a supplier's certificates and lists what each covers, its issuer and its expiry, against what the contract or the policy requires	Certificates as uploaded files; the requirements as a knowledge source	The supplier manager accepts or asks for a new certificate

AREA 04

Supplier risk

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Supplier Risk Summary Agent	Prepares a summary of one supplier: what is bought, under which contracts, open issues, certificates near expiry and what public sources report	The supplier master and contracts; public sources through web search	The supplier manager judges the risk and decides the action
Due Diligence Questionnaire Review Agent	Reads a supplier's answers to the organisation's due diligence questionnaire, lists answers that are missing, vague or at odds with the documents sent, and drafts follow-up questions	The questionnaire and its attachments as uploaded files	The supplier manager sends the follow-up and judges the answers
Supplier News Summary Agent	On request, summarises what public sources report about a supplier in a period, with each source, and separates the supplier from others of a similar name	Web search through an MCP server	The supplier manager reads and decides whether it matters

AREA 04 · SUPPLIER RISK, CONTINUED

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Single-Source Exposure Report Agent	Lists the goods and services bought from one supplier only, with the spend and the contract end date of each	Spend data and contracts through a reporting database or an imported API	The category manager decides where a second source is needed

AREA 05

Contracts and renewals

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Contract Review Agent	Compares a supplier's contract with the organisation's playbook, marks each departure and drafts suggested wording	The contract as an uploaded file; the playbook as a knowledge source	A lawyer or the buyer decides and sends
Supplier Contract Summary Agent	Summarises a signed supplier contract: prices, volumes, service levels, notice periods, liability and what the organisation must do	The contract as an uploaded file or a knowledge source	The contract owner checks the summary against the contract
Renewal and Notice Check Agent	Lists supplier contracts that reach a renewal, notice or end date in the period, with the clause that sets it and what the notice must say	The contract store through an imported API or as a knowledge source	The contract owner decides to renew, retender or give notice
Contract Handover Summary Agent	After an award, prepares the handover for the team that will manage the contract: what was agreed, the open points from the tender and the first dates	The award record, the bid and the contract	The buyer and the contract manager agree the handover

AREA 06

Orders

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Purchase Order Preparation Agent	Prepares a purchase order from an approved request and the contract prices, and marks every line where the request and the contract disagree	The approved request; the contract and the catalogue	The buyer approves and issues the order. The agent creates and sends none
Order Confirmation Check Agent	Compares a supplier's order confirmation with the purchase order and lists every difference in price, quantity, date or terms	The confirmation as an uploaded file; the order through an imported API	The buyer accepts the difference or goes back to the supplier
Delivery Discrepancy List Agent	Lists orders where what was received differs from what was ordered, or is late against the confirmed date	Orders and receipts through an imported API or a reporting database	The buyer raises each case with the supplier

AREA 07

Spend and categories

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Spend Classification Agent	Proposes a category for each line of spend that has none or a doubtful one, with the reason, and lists the lines it could not place	The spend export as a file or through a reporting database; the category tree as a knowledge source	The category manager accepts or corrects each proposal
Spend Report Agent	Prepares the spend report for a period: by category, supplier and business unit, with the largest changes and the lines behind them	Spend data through a reporting database	The category manager reviews and issues the report
Off-Contract Spend List Agent	Lists purchases made outside an existing agreement that covered them, with the agreement and the price difference where both are known	Spend data; contracts and catalogues	The category manager decides what to raise with the business unit
Category Brief Draft Agent	Drafts a category brief: spend, suppliers, contracts and their end dates, and what public sources say about the market, each with its source	Spend and contract data; public sources through web search	The category manager writes the strategy

AREA 08

Supplier performance

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Supplier Scorecard Preparation Agent	Fills the organisation's own scorecard for a supplier from the records: deliveries, quality reports, service levels and open issues, with the record behind each figure	Orders, receipts, quality reports and tickets	The supplier manager checks the figures and gives the rating
Supplier Review Pack Agent	Prepares the pack for a supplier review meeting: the scorecard, the open issues, the contract terms that apply and the actions from the last review	The scorecard, tickets, the contract and past minutes	The supplier manager holds the review
Service Level Breach List Agent	Lists the service levels a supplier missed in the period, with the contract clause and the remedy the contract gives	The supplier's reports as files; the contract as a knowledge source	The contract manager decides whether to claim
Supplier Claim File Summary Agent	Summarises the file of a claim against a supplier: what was ordered, what went wrong, the evidence and the contract terms	Orders, correspondence and the contract	The buyer and, where needed, a lawyer decide the claim

AREA 09

Running the department

AGENT	WHAT IT DOES	READS FROM	WHERE IT STOPS FOR A PERSON
Award Record Draft Agent	Drafts the record of a tender from the panel's own scores and notes: who bid, how each was scored, why the winner was chosen and who decided	The panel's score sheets and notes; the tender file	The panel chair corrects and signs the record. The agent adds no reason the panel did not give
Conflict of Interest Declaration Check Agent	Lists the people on a tender who have not returned a declaration, and declarations that name a bidder	Declarations as files; the list of panel members and bidders	The procurement lead decides what follows from each declaration
Procurement Audit Evidence Preparation Agent	For a purchase under audit, gathers the evidence the control asks for: the request, the approvals, the quotes or the tender file, the order and the award record	The purchasing system and the tender files	The control owner checks the evidence and hands it to the auditor
Savings Report Agent	Prepares the savings report from the organisation's own method: the baseline, the agreed price and the volume bought, with the record behind each figure	Contracts and spend data; the savings method as a knowledge source	The head of procurement reviews and issues the report

WHAT EVERY AGENT HAS IN COMMON

01 **It runs on the organisation's own infrastructure or private cloud,** with a model the organisation serves. Bids, prices, contracts and supplier records stay there.

02 **Every tool call passes the organisation's policy.** A policy can allow a tool, record its use, hold it for a person's approval, or block it, for the whole organisation or for one team.

03 **A tool that changes something waits for approval** unless the organisation has decided otherwise for that tool. That is how no order, award, message to a supplier or change to a supplier record happens on an agent's word.

04 **Read and change are separate tools.** When the organisation imports an API, it chooses which operations become tools. An agent that only needs to read is given the read operations and nothing else.

05 **Each statement shows its source.** An agent that compares or summarises gives the document and the page, and says when it found nothing. It does not fill a gap from memory.

06 **The agent acts as the person using it.** A knowledge source keeps each reader's permissions, so a colleague outside a tender does not see a bid through an agent.

07 **Every call is recorded,** with who asked, which tool, and what was decided, and an agent, a tool or a whole server can be switched off at once.

WHERE TO START

Pick work where reading is slow, the decision stays with a buyer, and nothing reaches a supplier on the agent's word.

THREE PLACES THAT FIT

Procurement Policy Q&A

Colleagues ask what the policy says and get the answer with the paragraph cited. No order or supplier is touched, so it can run on day one.

Purchase Request Triage

The agent proposes the category and the buying route for each request. A buyer confirms.

Supplier Onboarding File Check

The agent lists what a new supplier's file is missing. The supplier manager approves.

One team, one category, invented data first. Then beside the manual process, measured against it.

Each one prepares the work. A named buyer decides.

About Katonic AI

Katonic AI builds the platform that organisations use to build, run and govern AI agents on their own infrastructure: in their own data centre, in a private or sovereign cloud, or with no connection to the internet at all. The platform is in production with governments, banks, telecom operators and utilities. Katonic is certified to ISO 27001.

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